Job Posting-Chiropodist EXTENDICARE- MCCALL CENTRE

Candidates are invited to apply for the PT Contract Chiropodist at Extendicare-The McCall Centre, a 120 Complex Continuing Care Centre and 21-bed Interim long-term care unit, located in Etobicoke, Ontario.

- 1. The Chiropodist will be onsite once a every 3 weeks for 4 hours per visit to service the Complex Care Patients at an hourly rate. This schedule can be changed by mutual agreement.
- 2. The LTC residents are billed by the facility per visit/treatment and the fee is collect by the facility for reimbursement to the Chiropodist.
- 3. A calendar of scheduled sessions will be provided to the Director of Care, at the beginning of the calendar year for posting on the unit.
- 4. In the event of a scheduled absence, every effort will be made to adjust the service schedule to accommodate the unit.
- 5. The R.N. will provide a list of Patients and Residents to be seen by the Chiropodist.
- 6. Med-Surg supplies (gloves, cotton balls, gauge dressings, alcohol, tape, etc...) will be provided by the facility.
- 7. Instruments will be provided by the Chiropodist. Sterilization of instruments is the responsibility of the Chiropodist, who will provide verification upon request that the sterilization techniques used to meet College Standards.
- 8. Billings for Services provided will be submitted after each visit on the attached form. A list of Residents who received services and date of services provided will be included with each billing.
- 9. The primary contact person for this Agreement at The McCall Centre will be The Director of Care and/or Executive Director in her absence.
- 10. The Chiropodist will be licensed by The College of Chiropodists of Ontario and in good standing and will provide proof of this status by submitting a photocopy of current license each year.

Qualifications and Criminal Reference Check

A Chiropodist is a primary care professional practicing in podiatric medicine that specializes in assessment, management and prevention of diseases and disorders of the foot. Chiropodists are provincially regulated health professionals, licensed to practice by the College of Chiropodists of Ontario under the Regulated Health Professions Act and the Chiropody Act, 1991.

Chiropodists are required to hold a post-secondary diploma in chiropody.

Chiropodists do not have the ability to bill OHIP for their services and will bill the resident to whom service is being provided directly.

The Chiropodist further warrants that they have had a criminal reference check including a vulnerable sector screen acceptable under the Ontario Long-Term Care Homes Act, 2007 completed within the last six months prior to commencing service at the Contractor.

<u>Compliance to Legislative, Governmental and Contractor Policy, Standards and Procedures</u>

The Foot Care Services Provider is expected to familiarize themselves with standards and procedures applicable within the facility to independent contractors, whether established by law, government agency, industry associations, or the contractor, and to abide by them. These policies, standards and procedures relate, but are not limited, to the operation of Long Term Care Homes and Retirement Homes, Privacy, Confidentiality, Public Health, Human Rights, certain Employment-related legislation, WHMIS, Workers Compensation, Occupational Health and Safety, and Accessibility. Failure to abide by these standards will be considered a fundamental breach of contract.

The Foot Care Services Provider is solely responsible for any business licenses and/or registrations and any tax registrations (including but not limited to HST) and the like.

If the Foot Care Services Provider is working independently, the Foot Care Services Provider is responsible to provide proof that he/she is an independent operator under WSIB legislation, prior to commencing service at Extendicare. *The Foot Care Services Provider is advised to carry personal WSIB coverage*. If the Foot Care Services Provider has no WSIB coverage and chooses not to apply for optional insurance, the Foot Care Services Provider will provide proof of independent operator status as follows:

CLOSING DATE: May 15, 2016

Interested applicants may forward their resume in confidence to the attention of:

Jay Scull

Executive Director

Extendicare -The McCall Centre

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