

Verification of Enrolment (VOE) forms are produced within three business days of payment being received. Students will be notified by email when the form is ready for pickup OR has been sent. Archival searches may be necessary and will require additional time to process. Student records are confidential. VOE forms are only issued when requested through written authorization by the student. Note: Verification of Enrolment forms will not be released to students who have financial holds on their records.

PERSONAL INFORMATION (PRINT CLEARLY)

STUDENT ID		DATE OF BIRTH ____ / ____ / ____ MONTH DAY YEAR	
LAST NAME	PREVIOUS LAST NAME	FIRST NAME	MIDDLE NAME
STREET ADDRESS		CITY/TOWN	PROVINCE
POSTAL CODE	COUNTRY	EMAIL ADDRESS	TELEPHONE

VOE REQUEST OPTIONS \$25 per form for Canadian Institutions | \$75 per form for International Institutions

A. Number of Canadian Institution forms to be completed: _____ x \$25.00 = \$ _____

Number of International Institution forms to be completed _____ x \$75.00 = \$ _____

B. Program Name: _____ Year: _____

C. Delivery Options (Select all that apply)

Pick-up, Photo ID Required (During Registrar's Office business hours)

Email Address

Email: _____

Courier (Please note we cannot send to PO Boxes via Courier, Courier tracking is available upon request)

Address Above Address Below

Courier Canada \$10 Courier United States \$25 Courier International \$50

ATTN		STREET ADDRESS	
DEPT		CITY/TOWN	
PROVINCE	COUNTRY	POSTAL CODE	

PAYMENT DETAILS

Form Total: \$ _____	Courier Fees: \$ _____	Total Amount: \$ _____
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Payment Method

Credit Card (Visa, AMEX, Mastercard)
Cash (In-person only)

Debit (In-person only)
Money Order

Certified Cheque
(No Personal Cheques)

IF CREDIT CARD PAYMENT:

_____ CREDIT CARD NUMBER		_____ EXPIRY DATE
_____ CARDHOLDER SIGNATURE	_____ CARDHOLDER NAME (PLEASE PRINT)	_____ DATE

AUTHORIZATION AND DECLARATION: I certify that the information contained herein and in the supporting documents is true, correct, and complete.

Student Signature: _____ DATE: _____