

COVID-19 Positive Healthcare Worker – Information for Managers

For payroll codes, please see [payroll coding](#) document. Contact People and Culture for further information on COVID codes for casual, part time, and temporary full-time employees.

Please provide IPAC (your [local ICP](#) during business hours or IPAC OnCall after hours) a list of patients exposed to this healthcare worker during their period of infectivity (POI). This is only applicable for PATIENT-FACING healthcare workers.

TGH/PMH IPAC OnCall: ipaconcall@uhn.ca

TWH/TRI IPAC OnCall: ttipaconcall@uhn.ca

This document provides education for you to share with your staff to inform them, and you, of next steps from COVID-19 Health Services (HS) while protecting the confidentiality of the positive employee.

Quick Facts

1. A positive assessment has been completed for an individual who says they report to you.
2. Stay calm and provide support to your team: UHN's masking, hand hygiene, and social distancing policies are in place to protect our staff from situations like this. Contact tracing is currently underway - you do not need to send Health Services any additional information, unless requested.
3. At this time, COVID-19 swabbing is not indicated for those who have worked in the common areas, unless otherwise stated. You will be notified if there have been high risk exposures on your team who will be required to isolate. This is determined through contact tracing assessments.
4. Any additional cleaning will be ordered by IPAC or Safety Services. EVS staff clean all clinical areas including breaks spaces and locker rooms daily so additional cleaning is rarely required. Safety Services assesses the need for added cleaning in shared office spaces. If hand hygiene and surface cleaning recommendations are followed in the workplace, we are not concerned about surface transmission.
5. There are resources provided in this email and PDF attachments to help you. If you have additional questions, you can contact us directly.

Resources to Help You

- [Information regarding high-risk close contact criteria](#). This is a pamphlet you can give to staff to assess their risk in the workplace.
- [Resources on our Intranet page](#) including UHN's COVID-19 [Toolkit](#).
- [SOP and how to connect with Environmental Service or Building Management](#)
- [Send an email to COVIDOHS](#)
- [Staff COVID-19 assessment and return-to-work guidance form](#)