# **Welcome to Michener’s Learning Resource Centre. Our Librarians are available to support you in your learning and research, and we encourage you to use the LRC as a space to study and gather safely with your classmates and peers. The following Frequently Asked Questions will help you get the most out of the LRC space and guide you through our services. We look forward to seeing you in person!**

## FREQUENTLY ASKED QUESTIONS:

***How can I access the LRC?*** The LRC is located on the 2nd floor. (Please use the stairs when possible to avoid congestion in the elevator.) The doors to the LRC will be closed and locked – you should TAP your Michener ID card on the card reader adjacent to the door to gain entry. Note that only members of the Michener / UHN community will be allowed into the LRC. The Virtual LRC is always available at [www.michener.ca/LRC](http://www.michener.ca/LRC) or email us at [LRC@Michener.ca](mailto:LRC@Michener.ca)

***What hours will the LRC be accessible?*** The physical LRC will be accessible 24 X 7 – so you can TAP in any time. Professional Librarians will be available for in-person consults on weekdays at scheduled times.

***What student spaces will I find in the LRC?*** We have created spaces for students to feel welcome:

* Large tables for student collaboration on projects
* Two private Study Rooms for team work
* A Silent Study Area with carrels
* A Dry Lab with models (including “Fred the Head” and “Airway Larry”) where students can set up “pop-up clinics” to simulate practice
* Casual seating areas to relax, reflect and decompress safely

***Is there any technology available for students to use?*** Yes! We have:

* A Learning Commons with computers and printers / copiers / scanners for student use (Printing is $0.15 / page; $0.28 double-sided)
* A Large Computer Lab
* A Small Computer Lab

***Do I need to wear a mask in the LRC?*** When in the LRC, masks are mandatory.

***Are all users required to be fully vaccinated?***In compliance with Michener’s COVID-19 vaccine policy, all users must be fully vaccinated to use the LRC.

***What safety procedures are in place for after-hours?*** Your safety is a primary concern:

* After hours, Security guards will round through the LRC on an hourly basis.
* Blue panic alarms are located in the LRC and are well marked. Anyone fearing for their safety should activate the alarm to immediately alert Security.

***Is there a maximum capacity limit in the LRC?***  Yes, maximum capacity is 100 people in total with specific spaces (e.g. Large Computer Lab; Small Computer Lab; Silent Study Area; Study Rooms) having specific limits posted.

***What are some of the typical consultations with the Librarians?*** We provide 1:1 consultations on various topics – for example:

* How to set up and use Zotero = 15 – 30 mins
* How to access the LRC e-resources = 15 mins
* How to use the LRC Virtual Study Hall and Teams to collaborate with peers = 15 mins
* How to find the best databases for your topic = 15 mins
* Getting started with a literature review – build a better search question = 30 mins
* How to find peer-reviewed articles = 15 mins

Book a consult (in-person on on-line) with a Librarian by emailing [LRC@Michener.ca](mailto:LRC@Michener.ca)

***Will the Study Rooms be available?*** Yes, with a capacity limit of 2 people per room. The sign-up sheet to book the room is located on the door.

***Can I study / work on projects with a partner?*** Yes, however, PPE (e.g. masked, hands sanitized) is required at all times. We recommend keeping at least 2 meters apart as best as possible.

***Can I eat and / or drink in the LRC?*** As all users must remain masked at all times while in the LRC, no eating or drinking is allowed. If the mask mandate changes in the future, we will review whether eating and drinking are permitted in the LRC.

***Will the Sound Studio be available again for Faculty and Staff use?*** Yes. Booking the Sound Studio will transition from the Education Activity Planning Group to booking directly via the EnCampus Portal. Hand sanitizer and approved disinfectant wipes and liquid spray will be made available in the Sound Studio.

***Do you have program textbooks that the students can access?*** Yes, we have all the required and recommended textbooks for the Michener programs in our Short-Term Loan Reserve collection. These books are for in-library use only and cannot be removed from the LRC.

***Can I still get into the LRC if I have forgotten my Michener ID card?***  When you check in at Reception, you can ask Security to open the LRC door for you.

***Who do I contact if I have any questions?*** Please contact [LRC@michener.ca](mailto:LRC@michener.ca)